



So you want to build a Streatery! In response to social distancing requirements, the Charlotte Department of Transportation (CDOT) and the Placemaking Program have developed a Pilot Streatery Program. A Streatery is a small public space serving as an extension of the sidewalk over an adjacent on-street parking space or any other use of the street for dining. Streateries offer a way to use parking or other underutilized street space for dining to contribute to an active, accessible, and vibrant urban environment. Streateries must meet eligibility requirements, follow the application process, and adhere to installation guidelines.

## ELIGIBILITY

Except in exceptional circumstance, Streateries will be permitted in locations that satisfy all of the following criteria.

Streateries should be located:

- Within on-street, parallel, public parking spaces;
- On streets with a posted speed limit of 35 mph or less; and
- In spaces where parking is normally permitted during all hours of the day/night.

Streateries may be located with additional CDOT consultation:

- Within on-street diagonal public parking spaces;
- Where public parking spaces don't exist but pavement width may be sufficient for extending the sidewalk; or
- Where a travel lane could be used for dining.

Streateries are prohibited:

- Within 20 feet of intersections,
- Within 10 feet of driveways and bus stops,
- In front of planting strips,
- In parking spaces with a running slope greater than or equal to 5%,
- Above manholes or other utility access,
- Within 5 feet of fire hydrants or stand pipes,
- In bus lanes or loading zones (unless accompanied by a previous removal request),
- In accessible parking spaces,
- In bike lanes or e-scooter designated parking areas
- On bridges,
- On North Carolina Department of Transportation (NCDOT) roads,
- In any other location deemed inappropriate by the CDOT Director or his/her designee.



## APPLICATION PROCESS

1.	<b>Applicant</b>	Contact CDOT's Right-of-Way Management Section to discuss proposed Streatery site and application process before preparing an application ( <a href="mailto:outdoorining@charlottenc.gov">outdoorining@charlottenc.gov</a> ).
2.	<b>CDOT</b>	Offers initial guidance on desired location and gives preliminary opinion of eligibility.
3.	<b>Applicant</b>	Upon CDOT location approval, prepare Streatery concept plan. CDOT staff can work with applicant on what plan needs to reflect.
4.	<b>Applicant</b>	Prepare and submit a Streatery Application (see page 6), including a demonstration of adjacent business support, to CDOT Right of Way Management Section.
5.	<b>CDOT</b>	Reviews application for completeness and provides comments for necessary revisions.
6.	<b>CDOT</b>	Execute Temporary Infrastructure Agreement and allocate parking space(s) for Streatery installation.
7.	<b>Applicant</b>	Proceed with installation!

## CONSIDERATIONS

- The Streatery Program manual includes various design requirements and guidelines for installation. For example:
  - A Streatery must fit within the width of the marked parking space(s) or excess pavement as defined by CDOT.
  - Streateries must be separated from moving traffic with appropriate buffer devices.
  - Streateries must not impede curbside drainage.
  - Streateries must be ADA accessible.
- Streatery permits are revocable without notice and are only valid during the duration of Pilot Program.
- CDOT reserves the right to have the Streatery removed at any time.

## DESIGN GUIDELINES

The following are mandatory requirements for all Streateries permitted within the public right of-way.

### DIMENSIONAL REQUIREMENTS:

- Streateries, including all associated barriers or buffer materials, must be no wider than the parking stall width.
- Depending upon operating speeds of the adjacent roadway, additional separation from travel lanes may be required.

### REQUIREMENTS:

- Streateries must be designed to be easily removed without damaging the curb, sidewalk, drainage structures, and the underlying roadway.
- No portion of the Streatery may be glued, nailed, bolted, cemented, or otherwise affixed to the street or curb.
- Streateries must not impede curbside drainage.
- Each Streatery must be designed to be accessible in accordance with the Americans with Disabilities Act (ADA).
- Streatery platforms must not exceed a 2% cross slope.
- Any overhead elements projecting over the sidewalk must provide a minimum of 108 inches of vertical clearance and may not interfere with the visibility of any traffic or wayfinding signage.
- Streateries must maintain a visual connection from the street to the sidewalk. While buffers are required (see next section), continuous opaque walls above 42 inches that block the view from the street into the Streatery are prohibited. Streateries must maintain adequate sight distance from any driveway or street intersection as determined by CDOT.
- Furniture layout should follow all applicable public health and safety guidance.

### BUFFERS

- Streateries must be buffered from adjacent parking spaces and vehicular travel lanes as follows:
  - Depending on the location, buffers between the Streatery and adjacent parking and travel lanes may take the form of planters, railing, cabling, or other mechanism deemed appropriate by CDOT.
  - Reflective elements must be provided between the Streatery and any adjacent parallel parking space(s).
  - Reflective elements must be installed at the Streatery corners.
- Where Streateries are proposed in the street in areas other than on-street parking, additional buffers may be required.

## **SIGNS**

Streatery signage must comply with all applicable city codes and policies.

## **MAINTENANCE**

The permit holder is responsible for the regular maintenance, upkeep and security of the Streatery, plantings, furnishings and related accessories. The permit holder will keep leaves and other debris from collecting under the Streatery to allow adequate drainage. When, at the sole discretion of the City of Charlotte, it is discovered that repairs or replacement are necessary, such work must be completed within 10 days of notification to the permit holder unless a safety related issue requires immediate repair/removal.

## **VIOLATIONS**

The permit holder is liable for all damages and repairs to the streetscape, trees and vegetation, sidewalks, streets, or other public amenities that directly relate to the use of the permitted space.

The permit holder is responsible for remedying any violations within the time period specified in the notice of violation. Beyond that, fines or subsequent revocation of permits shall apply as per the City of Charlotte Municipal Code and policies.



*Charlotte Park(ing) Day Streatery*

**ATTACHMENTS INCLUDED**

- Streatery application forms



# STREATERY APPLICATION

A Streatery is an extension of the sidewalk over an on-street parking space or other use of the street to be used for outdoor dining (For more information on Streateries see the **City of Charlotte Streatery Guide**).

## Prerequisites

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### DO THIS BEFORE PREPARING YOUR APPLICATION

- **STEP 1 - Confirmation of Proposed Site:** Applicants must obtain preliminary confirmation of the proposed Streatery site prior to submitting an Application. Please contact the CDOT Right-of-Way Management Section or [outdoordining@charlottenc.gov](mailto:outdoordining@charlottenc.gov) to confirm the proposed Streatery location.
- **STEP 2 - Demonstrate Support:** Demonstrating business support for proposed Streatery projects is an essential part of the process and should be included with the application. Applicants should confirm adjacent business support (the business adjacent to the parking space) prior to expending time and resources to assemble a detailed application. A signed statement by the owner of the establishment shall serve as their consent.

## Applicant Contact Information

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Name \_\_\_\_\_

Address \_\_\_\_\_

E-mail \_\_\_\_\_, Phone \_\_\_\_\_

## Proposed Streatery Location

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This is an application for a streatery on the \_\_\_\_\_ side of  
(give approximate cardinal direction)

\_\_\_\_\_ near \_\_\_\_\_  
(name of desired street) (closest address)



# STREATERY APPLICATION

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## Submittal

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Application packages must be submitted to [outdoorining@charlottenc.gov](mailto:outdoorining@charlottenc.gov) for CDOT Right-of-Way Management review. The package should include a complete application in PDF format (Please do not submit individual sheets as separate PDF files). In the subject line, please include "Streatery Application," the name of the restaurant, and street address.

Please allow approximately *one week* for review and processing. Plan review comments will be sent directly to the applicant via the email address provided. If revisions to the Streatery Application are required, such revisions must be completed and resubmitted (as required by the CDOT Right-of-Way Management Section) prior to installation. Once a Temporary Infrastructure Agreement is approved, the CDOT Right-of-Way Management Section will allocate the requested parking space(s), if needed, and the applicant will be notified by email. Permits are revocable without notice at the City of Charlotte's sole discretion.

## Application Checklist

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A Temporary Infrastructure Agreement is required for all Streateries. Application submittal packages for such agreement must include the following:

- Demonstration of Support (see details in application);
- A printout from the Charlotte explorer website (<https://explore.charlottenc.gov/>) showing the area within 300 feet of the proposed Streatery;
- Detailed Plans: Plans should show the location of existing trees, street furniture, hydrants and parking meters within 20' of the proposed Streatery boundaries and should note the dimensions of the proposed Streatery. Plans must include a detail of the barrier type(s) to be used and indicate how the proposed Streatery will be ADA accessible.;
- Applicant Certificate of Insurance: A Certificate of Insurance must be provided for the life of this agreement in the amount of \$1 million per occurrence in General Liability insurance with the City of Charlotte named as the certificate holder and as Additional Insured.



# STREATERY SUPPORT

A Streatery is an extension of the sidewalk over an on-street parking space or other use of the street to be used for outdoor dining (For more information on Streateries see the City of Charlotte Streatery Guide).

## Demonstrate Support

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This form is provided to assist applicants in gathering support for a proposed Streatery. **Applications that do not include documentation of adjacent business support will not be considered.**

- **Fronting Businesses & Property Owners:** At a minimum, applicants must demonstrate the support of any businesses and property owners which front a proposed Streatery location (see signature below).
- **Neighborhood Organizations:** Applicants must also notify any adjacent neighborhood association, merchant's association or municipal service district of the proposed location and preliminary design. Streatery applications should identify any adjacent neighborhood organizations and confirm that they have been notified. No formal approval from a neighborhood organization is required, although it is welcome
- **Signatures of Support:** Applicants are also encouraged to obtain signatures of support from nearby property owners, businesses and tenants that aren't immediately adjacent to the proposed Streatery.

## Proposed Streatery Location

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This is the business owners signatures in support of a Streatery on the \_\_\_\_\_ side of  
(give approximate cardinal direction)

\_\_\_\_\_ near \_\_\_\_\_  
(name of desired street) (closest address)

Signature: \_\_\_\_\_